



GOVERNMENT OF MAHARASHTRA

STATE COMMON ENTRANCE TEST CELL, MAHARASHTRA STATE, MUMBAI

8th Floor, New Excelsior Building, A.K. Nayak Road, Fort, Mumbai 400 001

Tele. No. - 022-22016157/53/59

Website -www.mahacet.org

E-Mail-cetcell@mahacet.org

No.: TED-1224/C.R. No. 06/MBALE/CAP/Notice No 1/2024/1220

Date: -24/07/2024

ADMISSION NOTICE FOR DIRECT SECOND YEAR (LATERAL ENTRY) OF FULL TIME POST GRADUATE DEGREE COURSE IN MANAGEMENT (MBA/MMS) FOR ACADEMIC YEAR 2024-25

This notice is being issued for Online Registration, Scanning & uploading of documents, Documents E-Verification and Online Application Form Confirmation, Filling & Confirmation of Option Form, Self-confirmation before seat acceptance, Paying seat acceptance fees in online mode for confirmation of admission, reporting to Institutes by candidates aspiring for admissions to Direct Second Year (Lateral Entry) Of Full Time Post Graduate Degree Course In Management (MBA/MMS) in the Government, Government Aided, University Managed Institutes, University Managed Departments and Unaided private professional educational institutes for the Academic Year 2024-25 in the Maharashtra State.

For the purpose of document verification, the concept of E-Scrutiny of the documents and Physical Scrutiny of the documents is introduced by the Competent Authority. The candidate shall choose any one mode for document verification during online form filling.

Process of application: The Candidate shall register online, fill & submit online application form and upload the required documents from anywhere through the computer connected to internet and he/she need not have to visit personally for verification and confirmation of the application form in case of **E-Scrutiny** mode selected, his/her application & documents shall be verified and confirmed by the designated E-Scrutiny Center through online mode or if candidate selected **Physical Scrutiny**, he/she need to visit nearest **Physical Scrutiny Centre**.

Eligibility Criteria for various types of candidature for Admission.

Maharashtra State Candidature Candidates and All India Candidature Candidates.-

Eligibility for Admission

The candidate,-

- (i) should be a citizen of India;
- (ii) should have passed B. E. or B. Tech or BBA or BMS (4 Years);
- (iii) Any other eligibility criteria and requirement declared from time to time by the appropriate authority as defined under the Act

Online Registration for Admission :

- 1.1 The candidates should apply online on www.mahacet.org as per schedule.
- 1.2 Candidates are required to pay fee as given below only by **Credit Card/ Debit Card/ Net Banking/UPI etc.** through Online mode. Fees paid is non-refundable. (No other mode of payment shall be permitted.)

General Category Candidates from Maharashtra State, Outside Maharashtra State (OMS)	₹ 1200/-
1. Reserved Category Candidates of Backward Class Categories [SC, ST, VJ/DT- NT(A), NT(B), NT(C), NT(D), OBC, SBC, SEBC*, EWS] & Persons with Disability Candidates belonging to Maharashtra State only. 2. Orphan and Transgender (Other) Candidates.	₹ 1000/-

*** In case of SEBC Candidates reservation policy will be subject to the decision of Hon'ble High Court in related Writ Petitions.**

The activities and scheduled dates for Maharashtra State/All India candidates are as follows

Sr. No.	Activity	Schedule	
		First Date	Last Date
1.	Online registration of application and uploading of required documents by the Candidate for admission on website (For Maharashtra State/All India (OMS))	25-07-2024	02*-08-2024 up to 05.00 PM
2.	Documents verification and confirmation of Application Form for Admission by online mode. By Maharashtra State/All India Candidates shall fill online application form and upload the required documents from any computer connected to internet from anywhere. Process for E-Scrutiny Mode selected candidates: 1. Such candidate shall fill online application form and scan original document and upload the required documents from any computer/ smartphone connected to internet from anywhere.	26-07-2024	03* -08-2024 up to 05.00 PM

<p>2. Such candidate need not have to visit to E- Scrutiny Center for verification and confirmation of the application form. His/her application & documents shall be verified and confirmed by the E Scrutiny Center through e-Scrutiny Mode.</p> <p>3. During e-Scrutiny of Application Form of such candidate:</p> <ul style="list-style-type: none"> • If no error is found: the status of verification & confirmation of the application form shall be available in candidates Login along with receipt cum Acknowledgement. • If error is found: the details of errors shall be intimated to candidates by reverting back his/her Application for its rectification through candidates Login. • Candidate shall edit the reverted Application form and re-submit the application for e-Scrutiny through his/her login. <p>Process for Physical Scrutiny Mode selected Candidates</p> <ul style="list-style-type: none"> • Such candidate shall visit the Physical Scrutiny Center online selected by himself/herself, along with the required documents as per the allotted time slot for online filling, scanning & uploading of required documents, verification and confirmation of application form. • After verification & Confirmation of application form, Physical Scrutiny Center shall issue the receipt cum Acknowledgement. 		
<p>*Facility of Online Registration & Documents verification, Confirmation of Application Form for Admission to Seats other than CAP Seats shall be continued till cut-off date up to 05.00 PM by E- Verification by Scrutiny Center or Physical Verification at Physical Scrutiny Center.</p> <ul style="list-style-type: none"> • Applications registered after 02nd Aug 2024 shall be considered only for Non CAP Seats. • Applications confirmed by E-Scrutiny Center/ Physical Scrutiny Center after 03rd Aug 2024 shall be considered only for Non CAP Seats. 		

3.	Display of the provisional merit list for Maharashtra State/All India candidates on website.	05-08-2024	
4.	<p>Submission of grievances if any, for all type of Candidates:</p> <ul style="list-style-type: none"> • Candidate shall raise the Grievance about correction required in the data displayed in provisional merit list through his/her Login. • The application of such candidates shall be reverted back to the candidate in his/her Login for rectification. • Candidate shall upload the requisite documents to substantiate the claim for any correction/concession. • The status of acceptance/rejection of Grievance raised by candidate shall be available in candidates Login along with latest receipt cum Acknowledgement. • Those Candidate who selected physical scrutiny mode shall visit FC for resolving the grievances. 	06-08-2024	08-08-2024 Up to 5.00PM
5.	Display of the Final Merit lists of Maharashtra State/All India candidates on website.	10-08-2024	

Important Instructions for candidate :

1. If candidates fail to confirm online filled application by E-Scrutiny center and Physical Scrutiny Center then such applications will be rejected and name of such candidates will not appear in the merit list(s) prepared for the purpose of Admission for both CAP as well as Non-CAP process.
2. The candidates belonging to SC, VJ/DT (NT (A), NT (B), NT(C), NT (D), OBC, SBC and SEBC categories shall produce “Caste Validity Certificate” and ST category shall submit “Tribe Validity Certificate”. All Backward Class candidates excluding SC & ST shall produce Non Creamy Layer certificate valid up to 31st March 2025. If such candidates fail to produce the original certificate or receipt of Caste/Tribe validity certificate, Non Creamy Layer certificate and EWS certificate issued by competent authority at the time of verification by E-Scrutiny center or Physical Scrutiny Centre then such candidates will be treated as GENERAL category candidates for CAP Admissions.
3. EWS candidates shall produce the Eligibility Certificate for Economically Weaker Section. (As per the format in Maharashtra State Government Resolution No. राआधो-4019/P.N.31/16-अ, dated 31st May, 2021 only)
4. Candidates who have registered as a reserved category, PWD, Orphan and Transgender candidate but unable to produce required certificate for reservation claim during Physical or E-documents verification stage shall have to pay difference of fee of Rs. 200/- through online mode only.
5. **The SC, ST, VJ/DT- NT(A), NT(B), NT(C), NT(D), OBC, SBC, SEBC and EWS Candidates who submitted receipt of Caste/Tribe Validity Certificate, Non Creamy Layer Certificate, EWS Certificate during registration, e-verification or**

physical document verification and confirmation period should upload and verify original Caste/ Tribe Validity Certificate, Non Creamy Layer Certificate, EWS Certificate at Physical Scrutiny Center or E-Scrutiny Center and submit original certificate to the admitted institute on or before third round last date of reporting otherwise these candidates admission will get automatically cancelled and shall be considered as Open category candidates for next institute level round provided candidate full fill eligibility criteria for open category.

6. Further Schedule regarding option form filling and CAP allotment will be declared shortly.

General Notes:

1. Candidate can avail the IT facilities which is available at Physical Scrutiny free of cost for submission, scanning uploading documents, confirmation of Application form.
2. Eligibility, Rules & regulations for admission are made available on the website.
3. The schedule displayed above is provisional and may change under unavoidable circumstances. The revised schedule, if any, will be notified on website **www.mahacet.org**
4. For queries/enquiry: Help Line No. 91806863170 / 18002129422 between 10.00 AM. to 06.00 PM.
5. All Types of Document Verification Activity remains open all days including Saturday & Sunday between 10.00 AM. to 05.30 PM.

**Commissioner and Competent Authority
State Common Entrance Test Cell,
Maharashtra State, Mumbai**